

IFAM International Folk Art Market

International Folk Art Market Santa Fe 2021 Hand Carry Guide

Preparation

1. **Label every item** with a country of origin tag, for example: "Made in Mexico." For textiles, the tag must also include the fabric content and be sewn into the product, for example: "Made in Peru 100% Cotton"
2. **Pack the items** neatly. Number each box (that is, number each additional piece of baggage containing items). For each number, make a list of the items that are packed in that particular box or baggage (put the number of the box/additional baggage on the list for that box/additional baggage). Keep a copy of the list or lists with you. This way, if Customs asks to see something, you can find it quickly. Also, put a copy of the list for each box/additional baggage in the box/baggage to which it belongs.
3. On each list, for each **type** of item (for example, dress, shirt, coat, robe, pillow – whatever is a general category) write: how many items there are for the type/category; a description for the type/category; and the cost in U.S. dollars for the items in the type/category (for example, dresses \$60 each, shirts \$25 each, etc.; or dresses \$60 - \$80 each, shirts \$25 - \$5 each, etc.). *The cost should not be the price at which you will sell the items at the Folk Art Market. Instead, it should be the **cost** of the item (which should be lower, for example, by half or less than half of the price that the item will be sold for at the Market).* On the list or lists, write that the items are "*consigned to the Santa Fe International Folk Art Market.*"
4. If you are bringing items made of wood or vegetable matter (such as straw, bamboo, palm, willow, etc.), you will need to provide specific information on the wood genus and species and on the type of plant.
5. Carry your **Letter of Invitation** with you.
6. On the plane, each passenger will be given a **Customs Declaration Form**. List the *type/category + number of items per type/category + total value per type/category* that is being brought into the U.S. Remember, the value in U.S. dollars should not be the price at which you will sell the items at the Market. There will not be enough space on the form to list every item within every type/category.

Assistance

- 1) If you encounter difficulties clearing customs, contact:

Anastasia Gumbiner (work) +1-505-992-7600 or Melissa Mann (mobile) +1-505-316-4010

- 2) If you are stopped by Customs, and they require you to have a broker to clear your shipment, tell them that our broker for the International Folk Art Market | Santa Fe is located at the Port

of Albuquerque. Ask them to forward your goods as a baggage entry in-bound to Albuquerque. Consign goods to the Santa Fe International Folk Art Market. Contact the Acting Broker: D'Ann L Brown Customs Broker, 3201 University Boulevard SE, Suite 101 Albuquerque NM 87106, Tel: +1-505-359-2355, Fax: +1-505-359-2356, Email: dann.brown@intlimportbrokers.com

- 3) The standard Customs limit is around \$2,500 before a broker is required. However, that limit varies depending on the type of items being declared. Also, a Customs official may require a broker for other reasons as well.
- 4) The best policy when communicating with a Customs agent is to be truthful and willing to work things out. Penalties apply to false statements and declarations.

If you are certain that you will need a customs broker's assistance during entry into the U.S., you should contact IFAM in advance at anastasia@folkartmarket.org. Please provide information on the date of your arrival, airport of entry into the United States, and flight details.